County of Orange **MEMO**

DATE: September 30, 2010

TO: Development Processing Review Committee

FROM: Francisco Alonso, Assistant Director, OC Planning

SUBJECT: DPRC Meeting Minutes – September 13, 2010

A meeting of the Development Processing Review Committee was held on Monday September 13, 2010, at 1:30 p.m. in the H. G. Osborne Building, on the Eighth Floor, in Executive Conference Room 808.

The following persons were in attendance:

MEMBERS
Fred Ameri – RBF Consulting (5th District)
Jay Bullock – Planning Solutions, (Chair) (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Jackie Hare – J. L. Hare Associates, Inc. (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4th District)

GUESTS
Jessica Tooney – Huitt-Zollars, Inc.

STAFF
Rick LeFeuvre – Interim Director, OC Planning
Cynthia Baker – OC Planning, Manager, Customer Care
Michael Balsamo – OC Planning, Manager, General Land Use Planning
Laree Brommer – OC Planning, Manager, Land Use Planned Communities
David Shepherd – OC Planning, Manager, Land Use Planned Communities
Juanita Smithey – OC Planning, DPRC Secretary
Chuck Stanfield – OC Engineering, Manager, Building and Grading Inspection
Hadi Tabatabaee – OC Planning, Orange County Building Official

MEMBERS ABSENT
Thomas Grable – Tri-Pointe Homes (5th District)
Lee Lowrey – Lowrey Pacific Capital (1st District)

1. **Approval of Meeting Minutes for June 14, 2010**
   The meeting minutes for June 14, 2010, were moved by Jackie Hare for approval and seconded by Mike Recupero.

2. **Planning Department Update**
   - Rick LeFeuvre deferred to staff for updates.
   - CPP moving to DPC under Cynthia Baker and she will report to Mahrooz Ilkhanipour. This will allow for improved cross-training and counter support.
   - Discussed combining the two sections and merging APPS to TUF. Item will be brought back for an update to October's meeting.
   - Cynthia gave a brief website update on On-line Applications process.
   - David Shepherd indicated building permits for Jamboree Housing, a 94-unit affordable housing project located in Tonner Hills, were recently issued.
   - New Building Official, Hadi Tabatabaee was introduced. Mike Recupero requested his Bio to show clients.
   - Hadi is currently working on Code upgrades, CRC and Cal Green and will update the DPRC at the October meeting.

3. **OCFA Standard Conditions Review and Discussions**
   - Discussion of progress made to date regarding updates for OCFA Standard Conditions of Approval. Requested any additional review comments to be provided to Jay and Juanita.
   - County is currently working to update Standard Conditions of Approval (COA). Mike Balsamo and Channary Leng are the project leads.
   - At the suggestion of DPRC, a Subcommittee was formed for COA review and updates. DPRC members included are Jay, Joey and Carl.
   - Status update will be provided at the October meeting.

4. **DPRC Meeting Schedule for 2010**
   - Carl Taylor gave an update on the availability of members' for future DPRC meetings.
   - Members voted to change the meeting time to the second Thursday of each month at 8:30 am to 10:00 am from here on.

5. **Other Business**
   - Suggested inviting Chris Crompton or Richard Boone to a future DPRC meeting to give an update on Water Quality.

6. **Next Meeting**
   The next meeting of the Development Processing Review Committee will be held on Thursday, October 14, 2010, at 8:30 am.