County of Orange **MEMO**

DATE: May 9, 2011

TO: Development Processing Review Committee

FROM: Rick LeFeuvre, Interim Director, OC Public Works/OC Planning

SUBJECT: DPRC Meeting Minutes – April 14, 2011

A meeting of the Development Processing Review Committee was held on Thursday, April 14, 2011, at 8:30 a.m. in the H. G. Osborne Building, on the Eighth Floor, in Executive Conference Room 808.

The following persons were in attendance:

MEMBERS
Jay Bullock – Planning Solutions, (Chair) (2nd District)
Thomas Grable – Tri-Pointe Homes (5th District)
Jackie Hare – J. L. Hare Associates, Inc. (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4th District)

GUESTS
Dan Hosseinzadeh – Hunsaker & Associates
Jessica Toohey – Huitt-Zollars, Inc.

STAFF
Michael Balsamo – Manager, OC Planning/OC Communities
Laree Brommer – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Mahrooz Ilkhanipour – Manager, OC Planning/OC Community Development/Permit Intake
Bea Bea Jimenez – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Channary Leng – Manager, OC Planning/OC Communities/Current & Environmental Planning
Lorena Martinez – Secretary, OC Public Works/Administration
David Shepherd – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Juanita Smithey – DPRC Secretary, OC Planning/OC Community Development
Hadi Tabatabaee – Orange County Building Official, OC Public Works

MEMBERS ABSENT
Fred Ameri – RBF Consulting (5th District)
Rick Fitch – Hunsaker & Associates (3rd District)
Lee Lowrey – Lowrey Pacific Capital (1st District)

1. **Approval of Meeting Minutes for February 10, 2011**
   The meeting minutes for February 10, 2011, were moved for approval by Mike Recupero and seconded by Joe Lambert.

2. **Planning Division Update**
   - Five percent cut to the General Fund Allocation for all County departments.
   - Mike Wellborn retired and Cynthia is Interim Manager for Neighborhood Preservation.
   - Elie Nasr retired and his position may be unfrozen.
   - Channary Leng may assist with Cynthia Baker's section when she goes on leave.
   - Board of Supervisors approved North Tustin Project and Emerald Bay Gate Project.
   - Fifty OCPW departmental vacancies not being filled.
   - Dave Shepherd and Laree Brommer reported that Tonner Project is now open and four tract maps were approved by the Board.
   - DPRC members requested an org chart; Secretary will email updated phone list.
   - Isaac Alonso Rice hired as the new Traffic Engineer to replace retiree Grant Anderson.
   - Parking Code Update will be presented to the Planning Commission for initiation on April 27, 2011; Parking Code Update is projected to go before the Board of Supervisors by November 2011.

3. **Conditions of Approval**
   - Conditions were reduced from 150 to 100; some reduction was result of OCFA 2011 update.
   - Channary Leng will email a word document to members.
   - Subcommittee members will meet in two weeks to review first draft and provide comments at May 12, 2011 meeting.
   - Goal is for final draft to be completed in May 2011.

4. **SB 375 Summary**
   - Adopted in 2008; it is a spin off of Assembly Bill 32.
   - LSA is preparing SCS for OCCOG to be released for public review April 30, 2011.

5. **Improvement Plans/Landscape Plan Process**
   - Subcommittee consists of Jay, Joe, Carl, Laree, Hadi, Mahrooz and Chuck Stanfield.
   - Laree and Mahrooz presented the committee's results and updates related to the landscape and improvement plan process. Handouts were provided which included new application forms, updated flowcharts and checklists.

6. **Other Business**
   - For May 12th meeting, distribute the matrix for the parking ordinance.

- Bring Conditions of Approval and the discussions with OCFA on State Hazard Zone Mapping to the May meeting.

7. <u>Next Meeting</u>

The next meeting of the Development Processing Review Committee will be held on Thursday, May 12, 2011, at 8:30 am.